



# WASTEWATER OPERATIONS

Pretreatment ■ SSE/R ■ Utility Maintenance ■ Wastewater Operations

## Application for Water/Wastewater Temporary Permit (Special Event)

Event Title: \_\_\_\_\_

Dates Event will take place: \_\_\_\_\_ to \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Phone #: \_\_\_\_\_ Emergency Phone  
No. during event: \_\_\_\_\_

Alternate Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Phone #: \_\_\_\_\_ Emergency Phone  
No. during event: \_\_\_\_\_

Event Location: \_\_\_\_\_

Specify the fire hydrant or other connection location you want to use to receive potable water.

A large rectangular box intended for a site diagram. It contains a north arrow pointing towards the top-right corner, with the letter "N" above the arrowhead.

The WWA personnel will review these locations and if possible will use them, however, not all connections can be used, for various reasons, and **ONLY** the WWA personnel can make this determination and open these connections. It is the responsibility of the WWA to install a water meter on the selected hydrant(s) to measure usage.



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If special equipment is to be brought in from outside the immediate Roanoke Valley Area, supply details of the equipment to include how high the drains will be off the ground and if the owner of the equipment has any recommendations based on his/her experience with the equipment. Hoses required for potable water and sanitary sewer lines are the responsibility of the person supplying the equipment not the WVWA.

### What type of connections will the WVWA need to supply for this event?

Potable Water	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Connection fee \$50/connection
Sanitary Sewer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Connection fee \$50/connection

It is the responsibility of the Contact Person to locate a reputable firm willing to supply portable toilets, shower facilities, etc. and to oversee the use of these water sewer connections for the duration of the temporary permit. Do not allow anything other than wastewater to be poured into the sanitary sewer manhole. Use septic haulers who are permitted with the Western Virginia Water Authority.

It is a Class I misdemeanor which can result in fines and incarceration to discharge into the sanitary sewers of the Western Virginia Water Authority anything other than domestic waste and discharged from the identified manhole for the duration of this temporary permit.

**Application must be returned to this office 30 days prior to event.**

### **Septic Company providing Portable toilets:**

Name of Company: \_\_\_\_\_ Contact Person: \_\_\_\_\_  
 No. during  
 Address: \_\_\_\_\_ Event: \_\_\_\_\_  
 \_\_\_\_\_

Specify the manhole location that you wish to discharge into (provide a drawing on the back of this form, if necessary).

### **Company providing Shower Trailers:**

Name of Company \_\_\_\_\_ Contact Person: \_\_\_\_\_  
 No. during  
 Address: \_\_\_\_\_ event: \_\_\_\_\_  
 City, State: \_\_\_\_\_ Drivers Name: \_\_\_\_\_



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## WVWA Directors Signatures:

\_\_\_\_\_  
Director Waste Water Operation

\_\_\_\_\_  
Director Water Operations

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

## Responsible Person for Special Event:

\_\_\_\_\_  
Please Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date